## **Privacy Policy**

Effective Date: Nov 6th, 2024

**MockMoxie** ("we," "us," or "our") is committed to protecting your privacy and ensuring the security of your personal information. This Privacy Policy outlines how we collect, use, share, and protect your data when you visit our website **MockMoxie.com** (the "Site") or use our services. By using our Site or services, you agree to the terms of this Privacy Policy.

### 1. Information We Collect

We may collect the following types of information:

### a. Personal Information

When you sign up for an account, book a mock interview, or contact us, we may collect personal information such as:

- Name
- Email address
- Career or academic details (e.g., job position, industry, or college application information)

# b. Usage Information

We may collect information about how you interact with our Site, including:

- IP address
- Browser type and version
- Device information
- Pages visited and time spent on the Site
- Cookies and tracking technologies (see Section 7)

### c. Interview Content

When you participate in mock interviews or upload documents (e.g., resumes), we may collect and store this content for the purpose of providing feedback and improving our services.

### 2. How We Use Your Information

We use your information for the following purposes:

- To provide, improve, and personalize our services.
- To schedule and conduct mock interviews.
- To communicate with you, including sending confirmation emails, updates, and feedback.
- To respond to inquiries or provide customer support.

- To analyze site usage and enhance user experience.
- To comply with legal obligations.

#### 3. How We Share Your Information

We do not sell your personal information. We may share your data in the following situations:

- **With Service Providers**: We may share information with third-party service providers who assist us with data storage, and other operational needs.
- For Legal Reasons: We may disclose information if required by law or in response to valid legal requests.
- **Business Transfers**: In the event of a merger, acquisition, or sale of assets, your information may be transferred to the new ownership.

## 4. Data Security

We take reasonable steps to protect your information from unauthorized access, alteration, or disclosure. However, no method of transmission over the internet or electronic storage is completely secure, and we cannot guarantee absolute security.

#### 5. Data Retention

We will retain your personal information for as long as necessary to fulfill the purposes outlined in this Privacy Policy, comply with legal obligations, resolve disputes, and enforce agreements.

# 6. Your Rights and Choices

You have the following rights regarding your personal data:

- Access and Update: You can access and update your account information at any time.
- **Delete**: You can request the deletion of your account and personal data, subject to our legal obligations.
- **Opt-Out**: You may opt-out of receiving marketing communications by following the unsubscribe instructions in the emails or by contacting us.

# 7. Cookies and Tracking Technologies

We use cookies and similar technologies to collect usage information, improve your experience, and track user preferences. You can adjust your browser settings to refuse cookies, but some features of our Site may not function properly without them.

### 8. Third-Party Links

Our Site may contain links to third-party websites. This Privacy Policy applies only to our Site. We are not responsible for the privacy practices or content of third-party websites.

## 9. Children's Privacy

Our services are not intended for individuals under the age of 16. We do not knowingly collect personal information from children. If we discover that we have inadvertently collected such information, we will take steps to delete it.

# 10. Changes to This Privacy Policy

We may update this Privacy Policy from time to time. We will notify you of any changes by updating the "Effective Date" at the top of this page. Please review this policy periodically to stay informed of how we are protecting your data.

## 11. Contact Us

If you have any questions about this Privacy Policy or how your information is handled, please contact us at:

## MockMoxie

Email: info@mockmoxie.com

Phone: +1(571)250-6604/+91 7780124602

Address: Jayabheri Orange County, Financial District, Hyderabad 500032, India/Old Farmhouse Ct,

Herndon, VA 2017, USA